

**Workshop Abstract Submission Template for IPSSW2023**

Abstracts are limited to 3000 characters including spaces and not including author names and affiliations or references.

For inclusion in the Conference Proceedings please bear in mind the following:

* **Abstracts and proposals must be submitted electronically via on-line submission link:** [**https://app.oxfordabstracts.com/stages/4909/submitter**](https://app.oxfordabstracts.com/stages/4909/submitter)
	+ The title should be no longer than **100 characters.**
	+ Graphs, tables and illustrations are allowed to be submitted as part of the abstract.

**Please delete the instructions in green text and provide the following:**

**State the overall Goal or Outcome:**

Define the overall goal and/or expected outcome for the workshop.

**Define your Learning Objectives:**

Specify three key learning objectives that accurately describe the proposed workshop. Define them carefully as they ultimately influence the choice of your educational strategy. Each objective should be:

* + S – Specific – says exactly what the learner will be able to do
	+ M – Measurable – can be observed by the end of the training session
	+ A – Attainable for the participants within specified conditions
	+ R – Relevant to the needs of the participant
	+ T – Time-framed - achievable by the end of the training session

**Method of delivery:**

Describe the educational methods that will be used to deliver the workshop, for example; case discussion, role play/simulation, videotape reviews, live demonstrations, and hands-on practice of a specific skill.

**Intended Audience & Level:**

Indicate who would benefit from attending this workshop (for example: technicians, educators, administrators) and whether the workshop is basic, intermediate or advanced level of knowledge, or if the workshop is appropriate for any level.

**Relevance to the Conference:**

Provide a brief explanation of how this workshop will appeal to the audience both with respect to content and format of the workshop.

**Workshop timeline**:

Provide a draft outline of the workshop components and the allocated amount of time for each for either a 60- or 90-minute session. For example:

* + Introduction: Faculty and participant introductions, verbal faculty disclosure, workshop objectives, agenda and assessment of learner’s experience with this topic (15 minutes)
	+ Main topics to be discussed in chronological order:
		- Background (15 minutes)
		- Interactive session (45 minutes)
		- Final summary and questions (15 minutes)

**Expected/ Preferred Number of Participants:**

Please indicate the expected number of, or preferred cap for number of attendees. If you are not sure, please state so.

**Proposed Format:**

Please include a detailed description of the format of the workshop and describe what methods you will use to actively involve the participants.